

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**PLUMBING FIXTURES**

ACTIVITY AND BLDG #: NY023-118

MECHANIC

SIGNATURE: Deen Rowe

DATE: 7/1/22

LOCATION: Bathrooms (Men/Women)

START TIME: 1pm

FINISH TIME: 330pm

| Site Location | WO #  | Asset # | PM #       | Manufacturer | Model Number | Serial # | Asset Description                                   | Asset Location |
|---------------|-------|---------|------------|--------------|--------------|----------|---|----------------|
| NY023-118     | 17893 | 9273    | PM-AN-9273 |              |              |          | J-26 1-pc Janitor Sink, Wall Mounted Rm 1007        |                |
| NY023-118     | 17894 | 9274    | PM-AN-9274 |              |              |          | J-26 2-pc Lavatory, Wall Mounted Rm 1006            |                |
| NY023-118     | 17895 | 9275    | PM-AN-9275 |              |              |          | J-26 1-pc Toilet, Flush Valve, Wall Mounted Rm 1006 |                |
| NY023-118     | 17896 | 9276    | PM-AN-9276 |              |              |          | J-26 2-pc Lavatory, Wall Mounted Rm 1000            |                |
| NY023-118     | 17897 | 9277    | PM-AN-9277 |              |              |          | J-26 1-pc Urinal, Wet, Flush Valve Rm 1000          |                |
| NY023-118     | 17898 | 9278    | PM-AN-9278 |              |              |          | J-26 1-pc Toilet, Flush Valve, Wall Mounted Rm 1000 |                |

| CHECK POINT          | CHECKPOINT DESCRIPTION  | TASK COMPLETE                       |                          | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|----------------------|---|-------------------------------------|--------------------------|---|
|                      |   | YES                                 | NO                       |   |
| SPECIAL INSTRUCTIONS |   |                                     |                          |   |
| 1                    | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered. | <input checked="" type="checkbox"/> | <input type="checkbox"/> |   |
| 2                    | Review manufacturer's instructions.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |   |

|  |  |   |  |  |
|--|--|---|--|--|
| 3  | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.                          | ✓ |  |  |
| TO BE PERFORMED AT EACH INSPECTION SERVICE |  |   |  |  |
| 1  | SINKS - Operate faucets, inspect for leaks, replace washers/"O" rings as necessary. Observe drain flow, clean trap if obstructed. Replace filter as needed.                          | ✓ |  |  |
| 2  | SHOWER HEADS, MIXING VALVES - Check shower for damaged, missing, or leaking heads; replace as required. Check mixing valves for damaged or missing parts; replace washers as needed. | ✓ |  |  |
| 3  | SHOWER STALLS - Check for leaks, cracks, significant wear or vandalism.  | ✓ |  |  |
| 4  | TOILETS - Flush and adjust water flow if required. Inspect for leaks, missing or damaged parts/caps, seat supports, and replace.   | ✓ |  |  |
| 5  | URINALS - Flush and adjust water flow if required. Inspect for leaks, missing or damaged parts/caps and replace.   | ✓ |  |  |
| 6  | OTHER MISCELLANEOUS FIXTURES - Clean and inspect for any damage. Check for leaks, missing or damaged parts, caps, etc. Replace as needed.  | ✓ |  |  |

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.

Checklist compiled in accordance with:

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

**Additional Notes:**

\* Asset # 9276 needs a new faucet.  
Asset # 9274 cold water lines leaking.

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\* (Asset # 9275) when flushed toilet  
leaks water, gasket needs to be replaced  
and sealed  
back up.