

PREVENTIVE MAINTENANCE PROGRAM CHECKLIST

UNIT HEATER, STEAM OR HOT WATER

SITE AND BLDG#: NY023-118

MECHANIC

SIGNATURE: SIGNATURE ON FILE (DROWE)

DATE: 6/16/23

| Site Location | WO# | Asset# | PM# | Manufacturer | Model Number | Serial# | Asset Description | Asset Location |
|---------------|---------|--------|------------|--------------|--------------|---------|-------------------|----------------|
| NY023-118 | 2-22583 | | PM-SA-9267 | | | | | |

| CHECK POINT | CHECKPOINT DESCRIPTION | NOTES/ACTIONS (if Task Complete is Checked 'NO', Then Provide Explanation) |
|--|--|---|
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | |
| 1 | Check valve for full stroke operation in both directions | |
| 2 | Check valve for signs of abnormal wear and leaks Replace packing if needed | |
| 3 | Clean the coil with vacuum cleaner | |
| 4 | Comb the fins as needed | |
| 5 | Clean all fans and motors | |
| 6 | Check operation of controls and safeties | |
| 7 | Lubricate as required | |
| 8 | Check all motors, belts, pulleys, shafts, etc for alignment | |
| 9 | Treat all rusted areas with rust inhibitor and touch up paint | |
| 1 | Check valve for full stroke operation in both directions | |
| 2 | Check valve for signs of abnormal wear and leaks Replace packing if needed | |
| 3 | Clean the coil with vacuum cleaner | |
| 4 | Comb the fins as needed | |
| 5 | Clean all fans and motors | |
| 6 | Check operation of controls and safeties | |
| 7 | Lubricate as required | |
| 8 | Check all motors, belts, pulleys, shafts, etc for alignment | |
| 9 | Treat all rusted areas with rust inhibitor and touch up paint | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

PREVENTIVE MAINTENANCE PROGRAM CHECKLIST

UNIT HEATER, STEAM OR HOT WATER

SITE AND BLDG#: NY023-118

MECHANIC

SIGNATURE: SIGNATURE ON FILE (DROWE)

DATE: 6/16/23

| Site Location | WO# | Asset# | PM# | Manufacturer | Model Number | Serial# | Asset Description | Asset Location |
|---------------|---------|--------|------------|--------------|--------------|---------|-------------------|----------------|
| NY023-118 | 2-22583 | | PM-SA-9267 | | | | | |

| CHECK POINT | CHECKPOINT DESCRIPTION | NOTES/ACTIONS (if Task Complete is Checked 'NO', Then Provide Explanation) |
|--|------------------------|---|
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | |

- plumber shut off water coming to water heaters and never turned back on
- plumber shut off water coming to water heaters and never turned back on