

PREVENTIVE MAINTENANCE PROGRAM CHECKLIST

Monthly Exterior Lighting

SITE AND BLDG#: NY023-118

MECHANIC

SIGNATURE: SIGNATURE ON FILE (DROWE)

DATE: 6/6/23

Site Location	WO#	Asset#	PM#	Manufacturer	Model Number	Serial#	Asset Description	Asset Location
NY023-118	2-22670		PMS190917145					

CHECK POINT	CHECKPOINT DESCRIPTION	NOTES/ACTIONS (if Task Complete is Checked 'NO', Then Provide Explanation)
TO BE PERFORMED AT EACH INSPECTION SERVICE		
1	Check exterior lights for operation, replace as needed.	
2	Check parking lot lighting for operation, replace as needed.	
3	Ensure timer and photocell are operating and set correctly; repair/replace as needed IAW operation manual.	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: