

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES**

SITE AND BLDG #: NY023-121

MECHANIC  
SIGNATURE: l. Cen  
Rowe

DATE: 12/1/21

LOCATION/RM #: Outside WO# 15443 ASSET # 9326

START TIME: 2pm

FINISH TIME: 230 pm

<u>Site Location</u>	<u>WO#</u>	<u>Asset #</u>	<u>PM#</u>	<u>Manufacturer</u>	<u>Model Number</u>	<u>Serial #</u>	<u>Asset Description</u>	<u>Asset Location</u>
NY023-121	15443	9326	PM-SA-9326				J-49 1-pc 20 Single Gate, Manual, Sliding East	

<u>CHECK POINT</u>	<u>CHECKPOINT DESCRIPTION</u>	<u>TASK COMPLETE</u>		<u>NOTES/ ACTIONS</u> (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		<u>YES</u>	<u>NO</u>		
<u>SPECIAL INSTRUCTIONS</u>					
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓			
2	Notify affected personnel before performing PM	✓			
<u>TO BE PERFORMED AT EACH INSPECTION SERVICE</u>					
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓			
2	Check all locking devices. Lubricate as required.	✓			
3	Inspect gate support rollers and track, lubricate and clean as required.	✓			
4	Check bolts, fasteners, and mounting hardware. Tighten as necessary.	✓			
5	Check for any obstructions that prevent full swing or movement of the gate.	✓			
6	Check that shrubs and trees are pruned clear of gate.	✓			
7	Check hold open devices for proper operation. Lubricate as required.	✓			
8	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	✓			

9	If applicable, inspect hydraulic driveline (hoses, fittings, and gauges) for signs of leakage.	N	A	
10	If applicable, inspect limit switches for proper operation. Adjust as needed.	N	A	
11	If applicable, inspect photoeyes for proper operation and any signs of damage.	N	A	
12	If applicable, have site personnel operate gate with CAC Card insuring proper operation.	N	A	
13	If applicable, clean control cabinet, ensuring free from debris and insects.	N	A	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**

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