

# PREVENTIVE MAINTENANCE PROGRAM CHECKLIST

EMERGENCY LIGHTING, CLOSED SYSTEMS

**SITE AND BLDG#:** NY023-121

**MECHANIC**

**SIGNATURE:** SIGNATURE ON FILE (DROWE)

**DATE:** 4/28/23

Site Location	WO#	Asset#	PM#	Manufacturer	Model Number	Serial#	Asset Description	Asset Location
NY023-121	2-22020		PM-QT-9324					

CHECK POINT	CHECKPOINT DESCRIPTION	NOTES/ACTIONS (if Task Complete is Checked 'NO', Then Provide Explanation)
TO BE PERFORMED AT EACH INSPECTION SERVICE		
1	Inspect for structural defects and deposits	
2	Clean off corrosion deposits and apply silicone grease to terminals	
3	Push test buttons and observe light operation (See manufacturer's instructions)	
4	Check vent holes	
5	Clean exterior with dry cloth	
6	Disconnect power to check operation The battery shall maintain the light output for 15 hours If it does not, it needs to be replaced	
7	Record battery cell voltage Replace cells below manufacturer's recommended low level	
8	If unit has to be discarded, review the Safety Data Sheet (SDS) for proper disposal of battery and electrolyte	
9	Clean up work area	
10	For Exit lights check for proper arrow direction	

**Note:** The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

**To be performed by:** General Maintenance Worker

**Additional Notes:**