

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
ROLL-UP AND OVERHEAD DOORS

ACTIVITY AND BLDG #:NY023-121

MECHANIC
SIGNATURE: Deenvaughn Rowe DATE: 1/1/20

LOCATION: Entire Building 121

START TIME: 8am FINISH TIME: 10am

MANUFACTURER:

MODEL #:

SERIAL #:

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY023-121	6786	9328		PowerMaster			J-52 5-pc Overhead Door, Steel, Roll Up, 16Wx14H	
NY023-121	6787	9329		Cloplay – Powermaster Motor	011K04 1120129		J-52 1-pc Overhead Door, Steel, Roll Up, 12Wx12H	
NY023-121	6788	9330		Atlas Roll Lite			J-52 6-pc Overhead Door, Steel, Roll Up, 16Wx16H	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check with door operating personnel for any known deficiencies.	✓	/	
2	Check for proper operation, binding, or misalignment; adjust as necessary.	✓	/	
3	Check and lubricate door guides, pulleys, and hinges.	✓	/	
4	Align door and adjust counterbalance assembly to proper tension.	✓	/	
5	Inspect and lubricate motor gearbox, drive chain (or belt), and motor; adjust as necessary.	✓	/	
6	Check operation of limit switch; adjust as necessary.	✓	/	
7	Check electrical operator, wiring, connections and contacts; adjust as necessary.	✓	/	
8	Inspect unit for overall condition and recommend for replacement or other needed repairs.	✓	/	

Additional Notes: