

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**VEHICLE EXHAUST REMOVAL**

**SITE AND BLDG #:** NY023-123

**MECHANIC**  
**SIGNATURE:** *John Rose*

**DATE:** 9/9/20

**LOCATION/RM #:** Entire Building

**START TIME:** 9 am

**FINISH TIME:** 12 pm

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY023-123	10036	9385	PM-QT-9385	Plymovent			J-57 1-pc Overhead Exhaust System	
NY023-123	10037	9386	PM-QT-9386	Plymovent			J-57 1-pc Overhead Exhaust System	
NY023-123	10038	9387	PM-QT-9387	Plymovent			J-57 1-pc Overhead Exhaust System	
NY023-123	10039	9388	PM-QT-9388	Plymovent	3 drops per system		J-57 2-pc Overhead Exhaust System	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
<b>SPECIAL INSTRUCTIONS</b>				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	✓	/	
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	/	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Start and stop fan with local switch	✓	/	
2	Check motor and fan shaft bearings for noise, vibration, overheating; lubricate bearings.	✓	/	

3	Inspect, adjust belts and pulleys. Replace belt as needed.	✓	/	
4	Clean dampers; lubricate pivot points (annually) and inspect linkages for tightness.	✓	/	
5	Inspect fan for bent blades, unbalance, excessive noise and vibration.	✓	/	
6	Clean fan as needed.	✓	/	
7	Visually inspect exhaust system tubing and/or duct work for any damage that could result in leaks.	✓	/	
8	Repair as needed	✓	/	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

\* HV-3, EF-14 (Room 1019) are not working needs to be checked.

\* Room 1022 both vehicles hoses need inspection.

