

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES**

SITE AND BLDG #: NY023-123LOCATION/RM #: OutsideASSET #MECHANIC  
SIGNATURE:

Deen Rowe

DATE: 6/4/21START TIME: 2pmFINISH TIME: 230pm

<u>Location</u>	<u>Work Order #</u>	<u>Asset#</u>	<u>PM#</u>	<u>Manufacturer</u>	<u>Model#</u>	<u>Serial #</u>	<u>Description</u>
NY023-123	13229	9377	PM-SA-9377				J-49 1-pc Single Gate, Manual, Sliding East
NY023-123	13230	9378	PM-SA-9378				J-49 1-pc Single Gate, Manual, Sliding East

<u>CHECK POINT</u>	<u>CHECKPOINT DESCRIPTION</u>	<u>TASK COMPLETE</u>		<u>NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)</u>
		<u>YES</u>	<u>NO</u>	
<b>SPECIAL INSTRUCTIONS</b>				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
2	Notify affected personnel before performing PM	✓		
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓		
2	Check all locking devices. Lubricate as required.	✓		
3	Inspect gate support rollers and track, lubricate and clean as required.	✓		
4	Check bolts, fasteners, and mounting hardware. Tighten as necessary.	✓		
5	Check for any obstructions that prevent full swing or movement of the gate.	✓		
6	Check that shrubs and trees are pruned clear of gate.	✓		
7	Check hold open devices for proper operation. Lubricate as required.	✓		
8	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	✓		

9	If applicable, inspect hydraulic driveline (hoses, fittings, and gauges) for signs of leakage.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	If applicable, inspect limit switches for proper operation. Adjust as needed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	If applicable, inspect photoeyes for proper operation and any signs of damage.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	If applicable, have site personnel operate gate with CAC Card insuring proper operation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	If applicable, clean control cabinet, ensuring free from debris and insects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**

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