

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

GATES

SITE AND BLDG #: NY023-123

MECHANIC
SIGNATURE: Deen Rowe

DATE: 6/4/21

LOCATION/RM #: Outside WO# ASSET #

START TIME: 2pm FINISH TIME: 230pm

| Location | Work Order # | Asset# | PM# | Manufacturer | Model# | Serial # | Description |
|-----------|--------------|--------|------------|--------------|--------|----------|---|
| NY023-123 | 13229 | 9377 | PM-SA-9377 | | | | J-49 1-pc Single Gate, Manual, Sliding East |
| NY023-123 | 13230 | 9378 | PM-SA-9378 | | | | J-49 1-pc Single Gate, Manual, Sliding East |
| | | | | | | | |

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|---|---------------|----|---|
| | | YES | NO | |
| SPECIAL INSTRUCTIONS | | | | |
| 1 | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | ✓ | | |
| 2 | Notify affected personnel before performing PM | ✓ | | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| 1 | Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess. | ✓ | | |
| 2 | Check all locking devices. Lubricate as required. | ✓ | | |
| 3 | Inspect gate support rollers and track, lubricate and clean as required. | ✓ | | |
| 4 | Check bolts, fasteners, and mounting hardware. Tighten as necessary. | ✓ | | |
| 5 | Check for any obstructions that prevent full swing or movement of the gate. | ✓ | | |
| 6 | Check that shrubs and trees are pruned clear of gate. | ✓ | | |
| 7 | Check hold open devices for proper operation. Lubricate as required. | ✓ | | |
| 8 | Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required. | ✓ | | |

| | | | | |
|----|--|-------------------------------------|--|--|
| 9 | If applicable, inspect hydraulic driveline (hoses, fittings, and gauges) for signs of leakage. | <input checked="" type="checkbox"/> | | |
| 10 | If applicable, inspect limit switches for proper operation. Adjust as needed. | <input checked="" type="checkbox"/> | | |
| 11 | If applicable, inspect photoeyes for proper operation and any signs of damage. | <input checked="" type="checkbox"/> | | |
| 12 | If applicable, have site personnel operate gate with CAC Card insuring proper operation. | <input checked="" type="checkbox"/> | | |
| 13 | If applicable, clean control cabinet, ensuring free from debris and insects. | <input checked="" type="checkbox"/> | | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

