

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

### EXPANSION TANKS

SITE AND BLDG #: NY023-123

LOCATION/RM #: Boiler Room

MECHANIC  
SIGNATURE: *DEEN LOWE*

DATE: 8/3/21

START TIME: 11am

FINISH TIME: 12pm

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY023-123	14351	190917-156	PMQ190 917153	TACO		369755	1-pc Expansion Tank	
NY023-123	14351	190917-157	PMQ190 917153	Amtrol			1-pc Expansion Tank	
NY023-123	14351	190917-158	PMQ190 917153	TACO		357720	1-pc Expansion Tank	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	✓		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Examine exterior of tank including fittings and valves for leaks, signs of corrosion, and correct as needed.	✓		
2	Test air pressure in tank. Ensure air pressure is at correct PSI. Correct as needed.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

CM\* Asset # 190919-516 pressure is reading when the tank holds 125 psi, which is probably why the indoor AC-unit coil keeps splitting open, due to pressure build-up in the system.



CM\* Asset # 190917-518 air vent is leaking water.

