

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
GATES

SITE AND BLDG #: NY23-123LOCATION/RM #: Outside Entrances WO# 15449/15450 ASSET # 9377/9378MECHANIC
SIGNATURE: DEEN RovéDATE: 12/2/21START TIME: 3:30 pmFINISH TIME: 4pm

<u>Site Location</u>	<u>WO#</u>	<u>Asset #</u>	<u>PM#</u>	<u>Manufacturer</u>	<u>Model Number</u>	<u>Serial #</u>	<u>Asset Description</u>	<u>Asset Location</u>
NY023-123	15449	9377	PM-SA-9377				J-49 1-pc Single Gate, Manual, Sliding East	
NY023-123	15450	9378	PM-SA-9378				J-49 1-pc Single Gate, Manual, Sliding East	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)		
		YES	NO	SPECIAL INSTRUCTIONS		
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓				
2	Notify affected personnel before performing PM	✓				
TO BE PERFORMED AT EACH INSPECTION SERVICE						
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓				
2	Check all locking devices. Lubricate as required.	✓				
3	Inspect gate support rollers and track, lubricate and clean as required.	✓				
4	Check bolts, fasteners, and mounting hardware. Tighten as necessary.	✓				
5	Check for any obstructions that prevent full swing or movement of the gate.	✓				
6	Check that shrubs and trees are pruned clear of gate.	✓				

7	Check hold open devices for proper operation. Lubricate as required.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	If applicable, inspect hydraulic driveline (hoses, fittings, and gauges) for signs of leakage.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10	If applicable, inspect limit switches for proper operation. Adjust as needed.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11	If applicable, inspect photoeyes for proper operation and any signs of damage.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	If applicable, have site personnel operate gate with CAC Card insuring proper operation.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13	If applicable, clean control cabinet, ensuring free from debris and insects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

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