

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**Interior LIGHTING**

**SITE AND BLDG #:** NY023-123

**MECHANIC SIGNATURE:** *Deen Rowe*

**DATE:** 12/18/22

**LOCATION/RM #:** Building 123

**START TIME:** 1pm

**FINISH TIME:** 230pm

Site Location	WO#	Asset #	Number of lights out	Size, Wattage, and Type	Description	Comments
NY023-123	19909	IL-16			Interior Light in Building NY023-123	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

Room 1010 - common office has 2 lights out  
Hallway has one light out.

All lights out, Electrician Needed either ballast issues or  
LED.