

PREVENTIVE MAINTENANCE PROGRAM CHECKLIST

Air Handler

SITE AND BLDG#: NY023-123

MECHANIC

SIGNATURE: SIGNATURE ON FILE (DROWE)

DATE: 6/16/23

Site Location	WO#	Asset#	PM#	Manufacturer	Model Number	Serial#	Asset Description	Asset Location
NY023-123	2-22320		PM-FQT-9337					

CHECK POINT	CHECKPOINT DESCRIPTION	NOTES/ACTIONS (if Task Complete is Checked 'NO', Then Provide Explanation)
TO BE PERFORMED AT EACH INSPECTION SERVICE		
1	Check/Lubricate blower and motor bearings	
2	Check operating voltage-indicate voltage in note section	
3	Check amperage-indicate voltage in note section	
4	Visually check control valve(s)	
5	Check operation of control valve(s)	
6	Check condition of coils	
7	Visually inspect for coil leaks	
8	Visually inspect for piping leaks	
9	Check for deterioration of gaskets	
10	Record differential temperatures	
11	Record differential pressures	
12	Check starter/contactors	
13	Check and tighten electrical connections	
14	Clean condensate pan and clear drain line	
15	Check overall condition of unit- include year of model in note section	
16	Inspect and Change belt if needed- indicate size in note section	
17	Change filter- indicate size in note section	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: