

PREVENTIVE MAINTENANCE PROGRAM CHECKLIST

Lighting, Interior

MECHANIC

SITE AND BLDG#: NY023-123 SIGNATURE: SIGNATURE ON FILE (DROWE) DATE: 7/31/23

Site Location	WO#	Asset#	PM#	Manufacturer	Model Number	Serial#	Asset Description	Asset Location
NY023-123	2-23418		PM-MO-IL-16					

CHECK POINT	CHECKPOINT DESCRIPTION	NOTES/ACTIONS (If Task Complete is Checked 'NO', Then Provide Explanation)
TO BE PERFORMED AT EACH INSPECTION SERVICE		
1	The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence	
2	For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: