

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

Interior LIGHTING

SITE AND BLDG #: NY023-123

LOCATION/RM #: Building 123

MECHANIC
SIGNATURE: Dean

DATE: 1/4/23

START TIME: 1pm

FINISH TIME: 230pm

Site Location	WO#	Asset #	Number of lights out	Size, Wattage, and Type	Description	Comments
NY023-123	20410	IL-16			Interior Light in Building NY023-123	
			2	LED	Room 1010 (office)	Electrician Needed

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

Any lights that are out an electrician is needed, it is either a ballast issue or LED lighting replacement.

