

# **PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST** **Interior LIGHTING**

SITE AND BLDG #: NY023-123

MECHANIC  
SIGNATURE: *Deen Rowe*

DATE: *1/4/23*

LOCATION/RM #: *Building 123*

START TIME: *1pm*

FINISH TIME: *2:30pm*

Site Location	WO#	Asset #	Number of lights out	Size, Wattage, and Type	Description	Comments
NY023-123	20410	IL-16			Interior Light in Building NY023-123	
			<i>2</i>	<i>LED</i>	<i>Room 1010 (office)</i>	<i>Electrician Needed</i>

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

*Any lights that are out an electrician is needed ,it is either a ballast issue or LED lighting replacement.*

