

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
SLIDE GATE OPERATOR & ENTRY SYSTEM (AUTOMATED ACCESS SYSTEM)

SITE AND BLDG #: NY023-123

MECHANIC SIGNATURE: Mike Wolfe

DATE: 12/20/19

LOCATION/RM #: Building 123

START TIME: 8am

FINISH TIME: 9am

| Site Location | WO # | Asset # | PM # | Manufacturer | Model Number | Serial # | Asset Description | Asset Location |
|---------------|------|---------|------------|--------------|--------------|----------|---|----------------|
| NY023-123 | 6377 | 9377 | PM-SA-9377 | | | | J-49 1-pc Single Gate, Manual, Sliding East | |
| NY023-123 | 6378 | 9378 | PM-SA-9378 | | | | J-49 1-pc Single Gate, Manual, Sliding East | |
| | | | | | | | | |

| CHECK POINT | CHECKPOINT DESCRIPTION | TASK COMPLETE | | NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|--|---|---------------|----|---|
| | | YES | NO | |
| SPECIAL INSTRUCTIONS | | | | |
| 1 | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered. | ✓ | | |
| 2 | Schedule shutdown with operating personnel. | ✓ | | |
| 3 | Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | ✓ | | |
| 4 | This work should be scheduled at non-peak hours. | ✓ | | |
| 5 | Notify affected personnel before performing PM (alarmed or security entrances). | ✓ | | |
| TO BE PERFORMED AT EACH INSPECTION SERVICE | | | | |
| 1 | Check gate for proper operation, binding, or misalignment; adjust as necessary. | ✓ | | |

| | | | | |
|----|--|---|--|--|
| 2 | Check gate wheels, rollers and guides for wear; replace as necessary. | ✓ | | |
| 3 | Inspect drive belt for alignment, tightness, and wear. | ✓ | | |
| 4 | Check chain for sagging, tighten if necessary. | ✓ | | |
| 5 | Check that the gate reverses on contact with an object in both the opening and closing cycles. Adjust the clutch if necessary. | ✓ | | |
| 6 | Check vehicular reverse and shadow loops for proper operation. | ✓ | | |
| 7 | Check manual release for proper operation. | ✓ | | |
| 8 | Check keyless entry pad and intercom system/call box for proper operation (entry pad outside of facility) | ✓ | | |
| 9 | Check keyless entry UPS battery. Replace if needed | ✓ | | |
| 10 | Inspect unit for overall condition and recommend for replacement or other needed repairs. | ✓ | | |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

