

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
ROLL-UP AND OVERHEAD DOORS

ACTIVITY AND BLDG #: NY023-123

MECHANIC SIGNATURE:

Deen Rowe

DATE:

1/24/20

LOCATION:

Entire Building 123

START TIME:

9am

FINISH TIME:

11am

MANUFACTURER:

MODEL #:

SERIAL #:

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY023-123	6789	9379					J-52 1-pc Overhead Door, Steel, Roll Up, 12Wx12H	
NY023-123	6790	9380					J-52 1-pc Overhead Door, Steel, Roll Up, 12Wx12H	
NY023-123	6791	9381					J-52 1-pc Overhead Door, Steel, Roll Up, 12Wx12H	
NY023-123	6792	9382					J-52 2-pc Overhead Door, Steel, Roll Up, 14Wx12H	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check with door operating personnel for any known deficiencies.	<input checked="" type="checkbox"/>		
2	Check for proper operation, binding, or misalignment; adjust as necessary.	<input checked="" type="checkbox"/>		
3	Check and lubricate door guides, pulleys, and hinges.	<input checked="" type="checkbox"/>		
4	Align door and adjust counterbalance assembly to proper tension.	<input checked="" type="checkbox"/>		
5	Inspect and lubricate motor gearbox, drive chain (or belt), and motor; adjust as necessary.	<input checked="" type="checkbox"/>		
6	Check operation of limit switch; adjust as necessary.	<input checked="" type="checkbox"/>		
7	Check electrical operator, wiring, connections and contacts; adjust as necessary.	<input checked="" type="checkbox"/>		
8	Inspect unit for overall condition and recommend for replacement or other needed repairs.	<input checked="" type="checkbox"/>		

Additional Notes:



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* Cm - noticed EF - 14 (exhaust fan 14) in 1019 inspector's Bay
is not working.
It may not be getting power to it.