

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST  
PLUMBING FIXTURES**

ACTIVITY AND BLDG #: NY023-124

LOCATION: 1<sup>st</sup> Floor

MECHANIC



SIGNATURE: Michael Nolle

DATE: 7/15/19

START TIME: 8:30

FINISH TIME: 9:30

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY023-124	4385	9393					J-26 2-pc Toilet, Flush Valve, Wall Mounted Rm 1005	
NY023-124	4386	9394					J-26 2-pc Lavatory, Wall Mounted Rm 1005	
NY023-124	4387	9395					J-26 1-pc Toilet, Flush Valve, Wall Mounted Rm 1006	
NY023-124	4388	9396					J-26 1-pc Urinal, Wet, Flush Valve Rm 1006	
NY023-124	4389	9397					J-26 2-pc Lavatory, Wall Mounted Rm 1006	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.			
2	Review manufacturer's instructions.			

3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		✓	nh
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	SINKS - Operate faucets, inspect for leaks, replace washers/"O" rings as necessary. Observe drain flow, clean trap if obstructed. Replace filter as needed.		✓	
2	SHOWER HEADS, MIXING VALVES - Check shower for damaged, missing, or leaking heads; replace as required. Check mixing valves for damaged or missing parts; replace washers as needed.	✓		
3	SHOWER STALLS - Check for leaks, cracks, significant wear or vandalism.	✓		
4	TOILETS - Flush and adjust water flow if required. Inspect for leaks, missing or damaged parts/caps, seat supports, and replace.		✓	
5	URINALS - Flush and adjust water flow if required. Inspect for leaks, missing or damaged parts/caps and replace.		✓	
6	OTHER MISCELLANEOUS FIXTURES - Clean and inspect for any damage. Check for leaks, missing or damaged parts, caps, etc. Replace as needed.	✓		WATER TURNED OFF FOR FIRE SUPPRESSION SYSTEM

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.

Checklist compiled in accordance with:

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

**Additional Notes:**

