

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES**

SITE AND BLDG #: NY023-124

LOCATION/RM #: Granite    WO# 18523    ASSET # 9402

MECHANIC  
SIGNATURE: *Deen Lowe*

DATE: 8/23/22

START TIME: 10AM

FINISH TIME: 11AM

| Site Location | WO#   | Asset # | PM #       | Manufacturer | Model Number | Serial # | Description                   | Asset Location |
|---------------|-------|---------|------------|--------------|--------------|----------|-------------------------------|----------------|
| NY023-124     | 18523 | 9402    | PM-SA-9402 |              |              |          | J-53 1-pc Auto Access Control |                |
|               |       |         |            |              |              |          |                               |                |

| CHECK POINT                                       | CHECKPOINT DESCRIPTION  | TASK COMPLETE |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---|---|---------------|----|---|
|   |   | YES           | NO |   |
| <b>SPECIAL INSTRUCTIONS</b>                       |   |               |    |   |
| 1   | Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work. | ✓             | /  |   |
| 2   | Notify affected personnel before performing PM  | ✓             | /  |   |
| <b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b> |   |               |    |   |
| 1   | Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.  | ✓             | /  |   |
| 2   | Check all locking devices. Lubricate as required.   | ✓             | /  |   |
| 3   | Inspect gate support rollers and track, lubricate and clean as required.  | ✓             | /  |   |
| 4   | Check bolts, fasteners, and mounting hardware. Tighten as necessary.  | ✓             | /  |   |
| 5   | Check for any obstructions that prevent full swing or movement of the gate.   | ✓             | /  |   |
| 6   | Check that shrubs and trees are pruned clear of gate.   | ✓             | /  | Tree Shrub needs to be removed  |
| 7   | Check hold open devices for proper operation. Lubricate as required.  | ✓             | /  |   |
| 8   | Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.   | ✓             | /  |   |
| 9   | If applicable, inspect hydraulic driveline (hoses, fittings, and gauges) for signs of leakage.  | ✓             | A  |   |
| 10  | If applicable, inspect limit switches for proper operation. Adjust as needed.   | ✓             | /  |   |
| 11  | If applicable, inspect photoeyes for proper operation and any signs of damage.  | ✓             | /  |   |
| 12  | If applicable, have site personnel operate gate with CAC Card insuring proper operation.  | ✓             | /  |   |

|    |  |                                     |                          |                          |
|----|--|-------------------------------------|--------------------------|--------------------------|
| 13 | If applicable, clean control cabinet, ensuring free from debris and insects. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
|----|--|-------------------------------------|--------------------------|--------------------------|

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**

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— Tree shrubs needs to be removed

(not a  
problem  
yet)