

PREVENTIVE MAINTENANCE PROGRAM CHECKLIST

UNIT HEATER, INFRA-RED, RADIANT, GAS, OIL

SITE AND BLDG#: NY023-128	MECHANIC SIGNATURE: SIGNATURE ON FILE (DROWE)	DATE: 6/6/23
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Site Location	WO#	Asset#	PM#	Manufacturer	Model Number	Serial#	Asset Description	Asset Location
NY023-128	2-22598		PM-SA-9404					

CHECK POINT	CHECKPOINT DESCRIPTION	NOTES/ACTIONS (if Task Complete is Checked 'NO', Then Provide Explanation)
TO BE PERFORMED AT EACH INSPECTION SERVICE		
1	For gas/oil heaters	
2	Remove access panels if applicable	
3	Check the fire box liner or refractory for cracks and leaks	
4	Check oil pump for leaks Repair or replace as needed (oil units only)	
5	Change the oil filter and oil spry nozzles (oil units only)	
6	Check all gas lines for leaks Repair as needed	
7	Clean dirt from heater, vaccuming is preferred	
8	Check operation of gas valve	
9	Check for gas leaks	
10	Check operation of thermostat	
11	If applicable, replace primary air intake filter	
12	As needed, clean spark electrode and reset gap, replace if necessary	
13	Inspect flue pipe and connections	
14	If applicable, inspect and clean outside air blower and blower intake	
15	Inspect unit for proper operation	
16	Inspect unit for overall condition and recommend for replacement or other needed repairs	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: