

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
ROLL-UP AND OVERHEAD DOORS

ACTIVITY AND BLDG #: NY023-200

MECHANIC SIGNATURE: *Dee Rose*

DATE: *1/11/21*

LOCATION: *Kitchen and Loading Dock*

START TIME: *11 Am*

FINISH TIME: *12pm*

MANUFACTURER: *Lift Master*

MODEL #:

SERIAL #:

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY023-200	11404	9491	PM-SA-9491	Liftmaster			J-52 1-pc Overhead Door, Steel, Roll Up, 13Wx10H	
NY023-200	11405	9492	PM-SA-9492	Liftmaster			J-52 1-pc Overhead Door, Steel, Roll Up, 17Wx15H	
NY023-200	11406	9494	PM-SA-9494			14971	J-56 1-pc Overhead Door, Aluminum, Roll Up, 10Wx3H	
NY023-200	11407	9495	PM-SA-9495			877896	J-56 1-pc Overhead Door, Aluminum, Roll Up, 10Wx3H	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check with door operating personnel for any known deficiencies.	✓		
2	Check for proper operation, binding, or misalignment; adjust as necessary.	✓		
3	Check and lubricate door guides, pulleys, and hinges.	✓		
4	Align door and adjust counterbalance assembly to proper tension.	✓		
5	Inspect and lubricate motor gearbox, drive chain (or belt), and motor; adjust as necessary.	✓		
6	Check operation of limit switch; adjust as necessary.	✓		
7	Check electrical operator, wiring, connections and contacts; adjust as necessary.	✓		
8	Inspect unit for overall condition and recommend for replacement or other needed repairs.	✓		

Additional Notes:

*CM - Door Asset # 9492
↓ Door can't fully open because
of damaged
door.

