

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

### Interior LIGHTING

SITE AND BLDG #: NY023-200

MECHANIC  
SIGNATURE: *Deen Rowe*

DATE: 11/7/19

LOCATION/RM #: ASSET 190917-182 - 230-pc 4 foot lights out Not Working

START TIME: 2pm

FINISH TIME: 4pm

ASSET 190917-183 - 4-pc U shape Not Working

| Site Location         | Room, Location   | Number of lights out | Size, Wattage, and Type | Comments          |
|-----------------------|------------------|----------------------|-------------------------|-------------------|
| 1 <sup>st</sup> floor | 1037 I           | 4                    | U shape                 |                   |
| 1 <sup>st</sup> floor | 1037 H           | 4                    | U shape                 |                   |
| 1 <sup>st</sup> floor | 1039             |                      | Can not get in          | No access to room |
| 1 <sup>st</sup> floor | Storage Area     | 5                    | 4 foot lights           |                   |
| 1 <sup>st</sup> floor | Bathroom/Men     | 9                    | U shape                 | 2 ballast issues  |
| 1 <sup>st</sup> floor | Retention Center | 11                   | 4 foot lights           | 2 ballast issues  |
| 1 <sup>st</sup> floor | 1030             | 2                    | 4 foot lights           | 1 ballast issue   |
| 1 <sup>st</sup> floor | 1023             | 12                   | 4 foot lights           | 3 ballast issues  |
| 1 <sup>st</sup> floor | 1025 mechanical  | 3                    | 4 foot lights           |                   |
| 2 <sup>nd</sup> floor | 2002 G           | 2                    | 4 foot lights           | 1 ballast issue   |
| 2 <sup>nd</sup> floor | Bathroom /Men    | 9                    | U shape                 | 1 ballast issue   |
| 2 <sup>nd</sup> floor | 2005 /2006       | 10                   | 4 foot lights           | 5 ballast issues  |
| 2 <sup>nd</sup> floor | 2006 G           | 1                    | 4 foot lights           |                   |
| 2 <sup>nd</sup> floor | 2005 /2006       | 1                    | 4 foot light            |                   |
| 2 <sup>nd</sup> floor | 2003             |                      | Can't get in            | No access to room |
| 2 <sup>nd</sup> floor | Bathroom/Women   | 3                    | U shape                 |                   |
| 2 <sup>nd</sup> floor | RPAC             | 4                    | 4 foot lights           | 2 ballast issues  |
| 3 <sup>rd</sup> floor | 3000 Hall        | 3                    | 4 foot lights           | 1 ballast issue   |
| 3 <sup>rd</sup> floor | 3003             | 2                    | 4 foot lights           |                   |
| 3 <sup>rd</sup> floor | 3008 I           | 2                    | 4 foot lights           |                   |
| 3 <sup>rd</sup> floor | 3008 D           | 4                    | 4 foot lights           | 2 ballast issues  |

|                       |                |    |               |                  |
|-----------------------|----------------|----|---------------|------------------|
| 3 <sup>rd</sup> floor | 3006G          | 1  | 4 foot lights |                  |
| 3 <sup>rd</sup> floor | 30044          | 4  | 4 foot lights |                  |
| 3 <sup>rd</sup> floor | 3005           | 3  | U shape       |                  |
| 3 <sup>rd</sup> floor | 3005f          | 2  | 4 foot lights |                  |
| 3 <sup>rd</sup> floor | Men's Locker   | 10 | 4 foot lights |                  |
| 3 <sup>rd</sup> floor | Women's Locker | 9  | 4 foot lights |                  |
| 3 <sup>rd</sup> floor | Woman's Locker | 7  | U-Shape       | 2 ballast issues |
| 3 <sup>rd</sup> floor | 3001L          | 2  | 4 foot lights | 1 ballast issue  |
| 3 <sup>rd</sup> floor | 3001D          | 2  | 4 foot lights |                  |
| 3 <sup>rd</sup> floor | Men's Bathroom | 9  | U-Shape       | 1 ballast issue  |
| 3 <sup>rd</sup> floor | 3002           | 1  | 4 foot lights |                  |

3<sup>rd</sup> floor Hallway 3 U-Shape

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

3<sup>rd</sup> floor - 3017 - 2 - 4 foot lights - 1 ballast issue

3<sup>rd</sup> floor - 3014 - 4 - 4 foot lights

Stair 1 - 1 - 4 foot light