

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
ROLL-UP AND OVERHEAD DOORS

ACTIVITY AND BLDG #:NY023-200

MECHANIC SIGNATURE: Deenvaughn Rowe

DATE: 1/23/20

LOCATION: Around the Entire Building 200

START TIME: 1pm

FINISH TIME: 2pm

MANUFACTURER:

MODEL #:

SERIAL #:

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY023-200	6796	9491		Liftmaster			J-52 1-pc Overhead Door, Steel, Roll Up, 13Wx10H	
NY023-200	6797	9492		Liftmaster			J-52 1-pc Overhead Door, Steel, Roll Up, 17Wx15H	
NY023-200	6798	9494				14971	J-56 1-pc Overhead Door, Aluminum, Roll Up, 10Wx3H	
NY023-200	6799	9495				877896	J-56 1-pc Overhead Door, Aluminum, Roll Up, 10Wx3H	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check with door operating personnel for any known deficiencies.	✓	/	
2	Check for proper operation, binding, or misalignment; adjust as necessary.	✓	/	
3	Check and lubricate door guides, pulleys, and hinges.	✓	/	
4	Align door and adjust counterbalance assembly to proper tension.	✓	/	
5	Inspect and lubricate motor gearbox, drive chain (or belt), and motor; adjust as necessary.	✓	/	
6	Check operation of limit switch; adjust as necessary.	✓	/	
7	Check electrical operator, wiring, connections and contacts; adjust as necessary.	✓	/	
8	Inspect unit for overall condition and recommend for replacement or other needed repairs.	✓	/	

Additional Notes:



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