

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
SUMP PUMP

SITE AND BLDG #: NY023-206

MECHANIC
SIGNATURE: *Deen Rowe*

DATE: 3/16/20

LOCATION/RM #: Boiler Room

START TIME: 1pm

FINISH TIME: 2pm

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY023-206	7488	9522	PM-QT-9522				J-31 1-pc Sump Pump, Electric Rm B08	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)		
		YES	NO	SPECIAL INSTRUCTIONS		
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓				
2	Schedule outage with operating personnel.	✓				
3	Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓				
4	If the material removed from the pump is hazardous, contact the Regional S&EM office for disposal instructions.	✓				
5	If strainer cleaning requires removal of pump unit which should be considered a repair and not general maintenance.	✓				
6	Excessive sediment and debris, not removed by flushing the pit should be handled on a project basis, and not considered under this standard.	✓				
TO BE PERFORMED AT EACH INSPECTION SERVICE						
1	Remove cover plates and flush pit.	✓				

2	Inspect check valve.	✓			
3	Inspect interior of pit for cracks.	✓			
4	Inspect cover plate gaskets and replace if necessary.	✓			
5	Insure the unit is operating properly, report any deficiencies	✓			
6	Clean up work area and remove all debris.	✓			

