

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
SUMP PUMP

SITE AND BLDG #: NY023-206

MECHANIC

Deen

Rowe

3/12/21

LOCATION/RM #: *Boiler Room*

SIGNATURE:

DATE:

START TIME: *11Am*

FINISH TIME: *12Pm*

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY023-206	12060	9522	PM-QT-9522	(null)			J-31 1-pc Sump Pump, Electric Rm B08	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO	SPECIAL INSTRUCTIONS	
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to.	✓	/		
2	Schedule outage with operating personnel.	✓	/		
3	Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	/		
4	If the material removed from the pump is hazardous, contact the Regional S&EM office for disposal instructions.	✓	/		
5	If strainer cleaning requires removal of pump unit which should be considered a repair and not general maintenance.	✓	/		

6	Excessive sediment and debris, not removed by flushing the pit should be handled on a project basis, and not considered under this standard.	<input checked="" type="checkbox"/>		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Remove cover plates and flush pit.	<input checked="" type="checkbox"/>		<i>NO cover plates</i>
2	Inspect check valve.	<input checked="" type="checkbox"/>		
3	Inspect interior of pit for cracks.	<input checked="" type="checkbox"/>		
4	Inspect cover plate gaskets and replace if necessary.	<input checked="" type="checkbox"/>		<i>No cover plates (Boiler Room)</i>
5	Insure the unit is operating properly, report any deficiencies	<input checked="" type="checkbox"/>		
6	Clean up work area and remove all debris.	<input checked="" type="checkbox"/>		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

* CM- Boiler #2 needs its high pressure vent replaced because its leaking water.

