

PREVENTIVE MAINTENANCE PROGRAM CHECKLIST

SUMP PUMP

SITE AND BLDG#: NY023-206

MECHANIC

SIGNATURE: SIGNATURE ON FILE (DROWE)

DATE: 6/16/23

Site Location	WO#	Asset#	PM#	Manufacturer	Model Number	Serial#	Asset Description	Asset Location
NY023-206	2-22467		PM-QT-9522					

CHECK POINT	CHECKPOINT DESCRIPTION	NOTES/ACTIONS (if Task Complete is Checked 'NO', Then Provide Explanation)
TO BE PERFORMED AT EACH INSPECTION SERVICE		
1	Remove cover plates and flush pit	
2	Inspect check valve	
3	Inspect interior of pit for cracks	
4	Inspect cover plate gaskets and replace if necessary	
5	Insuure the unit is operating properly, report any deficiencies	
6	Clean up work area and remove all debris	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes:

- sump pump needs a cover plate