

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

## GATES

SITE AND BLDG #: NY023-319LOCATION/RM #: WO# ASSET #MECHANIC  
SIGNATURE:*Deer Rowe*DATE: 8/23/21START TIME: 1pmFINISH TIME: 2pm

Site Location	WO#	Asset #	PM#	Manufacturer	Model Number	Serial Number	Asset Description	Asset Location
NY023-319	14278	9552	PM-SA-9552				J-53 1-pc Auto Access Control	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
<b>SPECIAL INSTRUCTIONS</b>				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2	Notify affected personnel before performing PM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
2	Check all locking devices. Lubricate as required.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
3	Inspect gate support rollers and track, lubricate and clean as required.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
4	Check bolts, fasteners, and mounting hardware. Tighten as necessary.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5	Check for any obstructions that prevent full swing or movement of the gate.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
6	Check that shrubs and trees are pruned clear of gate.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7	Check hold open devices for proper operation. Lubricate as required.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9	If applicable, inspect hydraulic driveline (hoses, fittings, and gauges) for signs of leakage.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10	If applicable, inspect limit switches for proper operation. Adjust as needed.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11	If applicable, inspect photoeyes for proper operation and any signs of damage.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

*No GATE*

12	If applicable, have site personnel operate gate with CAC Card insuring proper operation.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Code only
13	If applicable, clean control cabinet, ensuring free from debris and insects.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be perfomed by: General Maintenance Worker

**Additional Notes:**

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