

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

### Interior LIGHTING

SITE AND BLDG #: NY023-319

LOCATION/RM #: Building 319

MECHANIC

SIGNATURE: Deen Rose

DATE: 1/6/23

START TIME: 12 pm

FINISH TIME: 1 pm

Site Location	WO#	Asset #	Number of lights out	Size, Wattage, and Type	Description	Comments
NY023-319	20415	IL-21			Interior Light in Building NY023-319	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

Basement + hallway lights are out  
Electrician Needed.

