

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST GATES

SITE AND BLDG #: NY023-330

MECHANIC
SIGNATURE: Deen Rowe

DATE: 6/15/22

LOCATION/RM #: Outside Gate WO# 17525-17528 ASSET # 9601-9604

START TIME: 1pm

FINISH TIME: 2pm

Site Location	WO#	Asset #	PM #	Manufacturer	Model Number	Serial #	Description	Asset Location
NY023-330	17525	9601	PM-SA-9601				J-49 1-pc Single Gate, Manual, Sliding Perimeter	
NY023-330	17526	9602	PM-SA-9602				J-49 1-pc Single Gate, Manual, Sliding Perimeter	
NY023-330	17527	9603	PM-SA-9603				J-49 1-pc Single Gate, Manual, Sliding Rm A bldg entrance	
NY023-330	17528	9604	PM-SA-9604				J-49 1-pc Single Gate, Manual, Sliding B bldg entrance	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2	Notify affected personnel before performing PM	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2	Check all locking devices. Lubricate as required.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3	Inspect gate support rollers and track, lubricate and clean as required.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

4	Check bolts, fasteners, and mounting hardware. Tighten as necessary.	✓		
5	Check for any obstructions that prevent full swing or movement of the gate.	✓		
6	Check that shrubs and trees are pruned clear of gate.	✓		
7	Check hold open devices for proper operation. Lubricate as required.	✓		
8	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	✓		
9	If applicable, inspect hydraulic driveline (hoses, fittings, and gauges) for signs of leakage.	✓		
10	If applicable, inspect limit switches for proper operation. Adjust as needed.	✓		
11	If applicable, inspect photoeyes for proper operation and any signs of damage.	✓		
12	If applicable, have site personnel operate gate with CAC Card insuring proper operation.	✓		
13	If applicable, clean control cabinet, ensuring free from debris and insects.	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be perfomed by: General Maintenance Worker

Additional Notes:

*CM- Landscaper needed to remove trees and shrubs thats inbetween the gates.