

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
AIR HANDLER

SITE AND BLDG #: NY023-330

**MECHANIC
SIGNATURE:**

DEEN Rowe

DATE: 6/22/21

LOCATION/RM #: Mechanical Room

START TIME: 10AM

FINISH TIME: 4pm

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY023-330	12880	190917-203	PFQ190917203	Carrier	4druaa08a2a6-oaoad	2815u14896	1-pc AHU	
NY023-330	12880	190917-204	PFQ190917203	Carrier	4druaa08a2a6-oaoad	2815u14903	1-pc AHU	
NY023-330	12880	190917-205	PFQ190917203	Carrier	4druaa08a2a6-oaoad	2815u14855	1-pc AHU	
NY023-330	12880	190917-206	PFQ190917203	Carrier	4druaa08a2a6-oaoad	2815u15459	1-pc AHU	
NY023-330	12880	190917-207	PFQ190917203	Carrier	4druaa08a2a6-oaoad	2815u14856	1-pc AHU	
NY023-330	12880	190917-208	PFQ190917203	Carrier	4druaa08a2a6-oaoad	2815u14854	1-pc AHU	
NY023-330	12880	190917-209	PFQ190917203	Carrier	4druaa08a2a6-oaoad	2815u14858	1-pc AHU	

NY023-330	12880	190917-210	PFQ190917203	Carrier	4druaa08a2a6-oaoad	2815u14902	1-pc AHU	
-----------	-------	------------	--------------	---------	--------------------	------------	----------	--

BELT SIZE	QTY
A-39	1 (each unit)
FILTER SIZE	QTY
16 x 24 x 2	4 (each unit)

Make, Model and Serial number must be filled out and corrected if applicable.

Before and After Pictures Required

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Check/Lubricate blower and motor bearings	✓		
2	Check operating voltage-indicate voltage in note section	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check amperage-indicate voltage in note section	✓		
2	Visually check control valve(s)	✓		
3	Check operation of control valve(s)	✓		
4	Check condition of coils	✓		
5	Visually inspect for coil leaks	✓		
6	Visually inspect for piping leaks	✓		
7	Check for deterioration of gaskets	✓		
8	Record differential temperatures	✓		
9	Record differential pressures	✓		
10	Check starter/contactors	✓		
11	Check and tighten electrical connections	✓		
12	Clean condensate pan and clear drain line	✓		

13	Check overall condition of unit- include year of model in note section	✓		2015
----	---	---	--	------

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
14	Inspect and Change belt if needed- indicate size in note section	✓		A-39
15	Change filter- indicate size in note section	✓		16 X 24 X 2
16	Check integrity of cabinet hardware	✓		
17	Inspect motor mounting isolators	✓		
18	Check condition of pulley and belts	✓		
19	Check pulley alignment	✓		
20	Remove and dispose of any debris from any maintenance activity	✓		
21	Document tasks performed during visit and report any observations to supervisor	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: HVAC Technician **Additional Notes:**

* CM- AC-unit #3 or Asset # 190917-205, solenoid valve is making a noise.

