

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
AIR HANDLER

SITE AND BLDG #: NY023-330

**MECHANIC
SIGNATURE:**

Deen Rowe

DATE: 3/18/20

LOCATION/RM #: Attic of Building 330 (East/West)

START TIME: 8am

FINISH TIME: 4pm

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY023-330	7347	190917-203	PFQ190917203	Carrier	4druaa08a2a6-ooad	2815u14896		
NY023-330	7347	190917-204	PFQ190917203	Carrier	4druaa08a2a6-ooad	2815u14903		
NY023-330	7347	190917-205	PFQ190917203	Carrier	4druaa08a2a6-ooad	2815u14855		
NY023-330	7347	190917-206	PFQ190917203	Carrier	4druaa08a2a6-ooad	2815u15459		
NY023-330	7347	190917-207	PFQ190917203	Carrier	4druaa08a2a6-ooad	2815u14856		
NY023-330	7347	190917-208	PFQ190917203	Carrier	4druaa08a2a6-ooad	2815u14854		
NY023-330	7347	190917-209	PFQ190917203	Carrier	4druaa08a2a6-ooad	2815u14858		

NY023-330	7347	190917-210	PFQ190917203	Carrier	4druaa08a2a6-ooad	2815u14902		
NY023-330	7669	190917-203	PMS190917203	Carrier	4druaa08a2a6-ooad	2815u14896		
NY023-330	7669	190917-204	PMS190917203	Carrier	4druaa08a2a6-ooad	2815u14903		
NY023-330	7669	190917-205	PMS190917203	Carrier	4druaa08a2a6-ooad	2815u14855		
NY023-330	7669	190917-206	PMS190917203	Carrier	4druaa08a2a6-ooad	2815u15459		
NY023-330	7669	190917-207	PMS190917203	Carrier	4druaa08a2a6-ooad	2815u14856		
NY023-330	7669	190917-208	PMS190917203	Carrier	4druaa08a2a6-ooad	2815u14854		
NY023-330	7669	190917-209	PMS190917203	Carrier	4druaa08a2a6-ooad	2815u14858		
NY023-330	7669	190917-210	PMS190917203	Carrier	4druaa08a2a6-ooad	2815u14902		

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Check/Lubricate blower and motor bearings	✓		

2	Check operating voltage- indicate voltage in note section	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check amperage- indicate voltage in note section	✓		
2	Visually check control valve(s)	✓		
3	Check operation of control valve(s)	✓		
4	Check condition of coils	✓		
5	Visually inspect for coil leaks	✓		
6	Visually inspect for piping leaks	✓		
7	Check for deterioration of gaskets	✓		
8	Record differential temperatures	—	—	
9	Record differential pressures	—	—	
10	Check starter/contactors	✓		
11	Check and tighten electrical connections	✓		
12	Clean condensate pan and clear drain line	✓		
13	Check overall condition of unit- include year of model in note section	✓		

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
14	Change belt if needed- indicate size in note section	✓		Belt size - A39
15	Change/Check filter- indicate size in note section	✓		Filter size - 23 3/8 x 15 3/4 x 2
16	Check integrity of cabinet hardware	✓		
17	Inspect motor mounting isolators	✓		

18	Check condition of pulley and belts	✓		
19	Check pulley alignment	✓		
20	Remove and dispose of any debris from any maintenance activity	✓		
21	Document tasks performed during visit and report any observations to supervisor	✓		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: HVAC Technician **Additional Notes:**

*CM - AC-5 or Asset # 190917 - 207 belt was sitting loose on the pulley it needs
 ↓ to be replaced. Will be covered under liability once service is resumed

