

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**SUMP PUMP**

**SITE AND BLDG #:** NY023-206

**MECHANIC  
SIGNATURE:** *Deen Rose*

**DATE:** 3/16/12

**LOCATION/RM #:** *Boiler Room*

**START TIME:** 8 AM

**FINISH TIME:** 9 AM

| Site Location | WO #  | Asset # | PM #       | Manufacturer | Model Number | Serial # | Asset Description                    | Asset Location |
|---------------|-------|---------|------------|--------------|--------------|----------|--------------------------------------|----------------|
| NY023-206     | 16435 | 9522    | PM-QT-9522 |              |              |          | J-31 1-pc Sump Pump, Electric Rm B08 |                |
|               |       |         |            |              |              |          |                                      |                |
|               |       |         |            |              |              |          |                                      |                |

| CHECK POINT                                       | CHECKPOINT DESCRIPTION   | TASK COMPLETE |    | NOTES/ ACTIONS<br>(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION) |
|---|--|---------------|----|---|
|   |  | YES           | NO |   |
| <b>SPECIAL INSTRUCTIONS</b>                       |  |               |    |   |
| 1   | In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered to. | ✓             |    |   |
| 2   | Schedule outage with operating personnel.  | ✓             |    |   |
| 3   | Follow lock out/tag out procedures always. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.                            | ✓             |    |   |
| 4   | If the material removed from the pump is hazardous, contact the Regional S&EM office for disposal instructions.  | ✓             |    |   |
| 5   | If strainer cleaning requires removal of pump unit which should be considered a repair and not general maintenance.  | ✓             |    |   |
| 6   | Excessive sediment and debris, not removed by flushing the pit should be handled on a project basis, and not considered under this standard.                                     | ✓             |    |   |
| <b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b> |  |               |    |   |

|   |  |   |  |  |                |
|---|--|---|--|--|----------------|
| 1 | Remove cover plates and flush pit.                             |   |  |  | No cover plate |
| 2 | Inspect check valve.   | ✓ |  |  |                |
| 3 | Inspect interior of pit for cracks.                            | ✓ |  |  |                |
| 4 | Inspect cover plate gaskets and replace if necessary.          | ✓ |  |  |                |
| 5 | Insure the unit is operating properly, report any deficiencies | ✓ |  |  |                |
| 6 | Clean up work area and remove all debris.                      | ✓ |  |  |                |

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

\*CM- Cover plate needed for Sump Pump.