

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**ICE MAKER**

SITE AND BLDG #: **NY030N01**

**MECHANIC**  
**SIGNATURE:** James R Groft Jr

DATE: **08/13/2024****LOCATION/RM #:****WO# 16304****ASSET # 6847****START TIME:****FINISH TIME:**

(IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)			
<b>SPECIAL INSTRUCTIONS</b>			
1	De-energize, lock out, and tag electrical circuits.	<input checked="" type="checkbox"/>	
2	Only approved cleaning chemicals shall be used.	<input checked="" type="checkbox"/>	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>			
1	Check with operating or area personnel for any deficiencies; verify cleaning program.	<input checked="" type="checkbox"/>	
2	Visually check for refrigerant, oil and water leaks.	<input checked="" type="checkbox"/>	
3	Inspect ice condition/size.	<input checked="" type="checkbox"/>	
4	Clean air filter	<input checked="" type="checkbox"/>	
5	As needed, drain and clean unit with proper ice machine cleaning solution. Drain and clean at a minimum of annually.	<input checked="" type="checkbox"/>	
6	Check date on water filter, Replace as needed. Water filters should be changed annually at a minimum.	<input checked="" type="checkbox"/>	
7	Check and tighten any loose screw-type electrical connections.	<input checked="" type="checkbox"/>	
8	Check all controls; adjust if necessary.	<input checked="" type="checkbox"/>	
9	Examine water connection; open and close water valve; test ice dispensing valve and (door) metering adjustment.	<input checked="" type="checkbox"/>	
10	Check and clear ice machine draining system (drain vent, strainer, trap).	<input checked="" type="checkbox"/>	
11	Examine condition of bin doors-closure, hinges, gaskets, handles and ease of slide; lubricate as required. Check storage bin condition.	<input checked="" type="checkbox"/>	
12	Clean motor, compressor, and condenser coil.	<input checked="" type="checkbox"/>	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**