

## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST GATES

SITE AND BLDG #: **NY051-1**MECHANIC  
SIGNATURE: DATE: **11/25/19**LOCATION/RM #:                      WO# **5709**                      ASSET # **190917-299**START TIME: **12:30pm**FINISH TIME: **1:30pm**

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
2	Notify affected personnel before performing PM (alarmed or security entrances).	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓		used on blaster garage door lubricant
2	Check all locking devices. Lubricate as required.	✓		used white lithium grease
3	Inspect center gate support rollers and lubricate as required.	✓		
4	Clean roller track of any debris.	✓		no debris
5	Check bolts, fasteners, and mounting hardware. Tighten or adjust as necessary.	✓		all are good
6	Check for any obstructions that retard full swing or movement of the gate.	✓		no obstructions
7	Check that shrubs and trees are pruned clear of gate.	✓		shrubs and trees are clear of gate
8	Check hold open devices for proper operation. Lubricate as required.	✓		
9	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	✓		top guard and wires are tight

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**