

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
FILTER REPLACEMENT**

SITE AND BLDG #: NY058-02

**MECHANIC
SIGNATURE:**

Chris Wolfe

DATE:

9/25/19

LOCATION/RM #:


WO#5163

START TIME:

10am

FINISH TIME:

10:30am

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check, clean, and/or replace filters as required.			DID NOT HAVE FILTER
2	Initial and Date Filter (if disposable)			DID NOT KNOW I NEEDED
3	Initial and Date Yellow Maintenance Tag (if applicable)			AND OIL FILTER
ASSET #	SIZE	QTY		NOTES/ ACTIONS
10150				1-pc Fuel Oil Booster Pump for Furnace

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Technician

Additional Notes: