

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**ROLL-UP AND OVERHEAD DOORS**

ACTIVITY AND BLDG #:NY058-02

MECHANIC SIGNATURE: *Dean Rowe*

DATE: *1/19/21*

LOCATION: *In the Building*

START TIME: *9am*

FINISH TIME: *10am*

MANUFACTURER:

MODEL #:

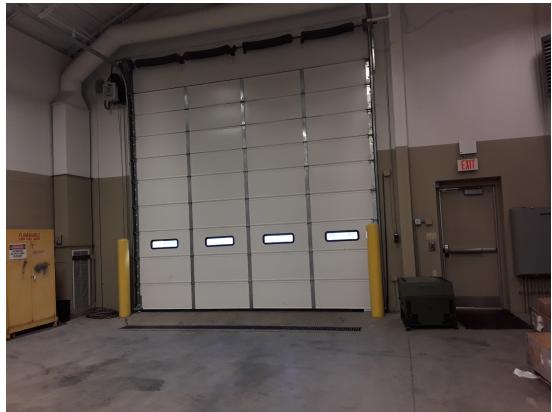
SERIAL #:

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY058-02	11342	10200	PM-SA-10200	Liftmaster			J-52 2-pc Overhead Door, Steel, Roll Up, 16Wx15H	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS
		YES	NO	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	Check with door operating personnel for any known deficiencies.	✓		
2	Check for proper operation, binding, or misalignment; adjust as necessary.	✓		
3	Check and lubricate door guides, pulleys, and hinges.	✓		
4	Align door and adjust counterbalance assembly to proper tension.	✓		
5	Inspect and lubricate motor gearbox, drive chain (or belt), and motor; adjust as necessary.	✓		
6	Check operation of limit switch; adjust as necessary.	✓		
7	Check electrical operator, wiring, connections and contacts; adjust as necessary.	✓		
8	Inspect unit for overall condition and recommend for replacement or other needed repairs.	✓		

**Additional Notes:**

\* Door 2 has a delay  
in the close button.



Page 1 of 1

\* Note - Door 1 has  
a dent in the door  
frame, this is not interfering  
the door open and closing.

