

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
AIR HANDLER

SITE AND BLDG #: NY058-02

**MECHANIC
SIGNATURE:**

LOCATION/RM #: Comm. Room and Office Room Ceiling

Deen Rose

DATE: 3/30/71

START TIME: 1pm

FINISH TIME: 4pm

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY058-02	11933	10144	PM-FQT-10144	(null)	PFH027A-PL7	1031N201508	J-04 1-pc Air Handler	
NY058-02	11934	10145	PM-FQT-10145	Liebert			J-04 1-pc Air Handler	
NY058-02	12074	10144	PM-SA-10144	(null)	PFH027A-PL7	1031N201508	J-04 1-pc Air Handler	
NY058-02	12075	10145	PM-SA-10145	Liebert	PFH027A-PL7	1031N201508	J-04 1-pc Air Handler	

BELT SIZE

QTY

FILTER SIZE

QTY

20 X 20 X 4

3

*****Make, Model and Serial number must be filled out and corrected if applicable.*****

Before and After Pictures Required

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO	SPECIAL INSTRUCTIONS	
1					
1	Check/Lubricate blower and motor bearings	<input checked="" type="checkbox"/>			

2	Check operating voltage- indicate voltage in note section	<input checked="" type="checkbox"/>		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check amperage- indicate voltage in note section	<input checked="" type="checkbox"/>		
2	Visually check control valve(s)	<input checked="" type="checkbox"/>		
3	Check operation of control valve(s)	<input checked="" type="checkbox"/>		
4	Check condition of coils	<input checked="" type="checkbox"/>		
5	Visually inspect for coil leaks	<input checked="" type="checkbox"/>		
6	Visually inspect for piping leaks	<input checked="" type="checkbox"/>		
7	Check for deterioration of gaskets	<input checked="" type="checkbox"/>		
8	Record differential temperatures	<input checked="" type="checkbox"/>		
9	Record differential pressures	<input checked="" type="checkbox"/>		
10	Check starter/contactor	<input checked="" type="checkbox"/>		
11	Check and tighten electrical connections	<input checked="" type="checkbox"/>		
12	Clean condensate pan and clear drain line	<input checked="" type="checkbox"/>		
13	Check overall condition of unit- include year of model in note section	<input checked="" type="checkbox"/>		

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
14	Inspect and Change belt if needed- indicate size in note section	<input checked="" type="checkbox"/>		
15	Change filter- indicate size in note section	<input checked="" type="checkbox"/>		
16	Check integrity of cabinet hardware	<input checked="" type="checkbox"/>		
17	Inspect motor mounting isolators	<input checked="" type="checkbox"/>		

18	Check condition of pulley and belts	<input checked="" type="checkbox"/>		
19	Check pulley alignment	<input checked="" type="checkbox"/>		
20	Remove and dispose of any debris from any maintenance activity	<input checked="" type="checkbox"/>		
21	Document tasks performed during visit and report any observations to supervisor	<input checked="" type="checkbox"/>		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: HVAC Technician **Additional Notes:**



* Can't control thermostat need passcode.