

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**EXPANSION TANKS**

**SITE AND BLDG #:** NY058-02

**MECHANIC  
SIGNATURE:** *Deen Rowe*

**DATE:** *11/17/21*

**LOCATION/RM #:** *Boiler Room*

**START TIME:** *1pm*

**FINISH TIME:** *130 pm*

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY058-02	14996	10159	PM-QT-10159		Cat no CX84-125		J-12 1-pc Expansion tank	
NY058-02	14997	10160	PM-QT-10160	Therm-x-trol			J-12 1-pc Expansion tank	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO	SPECIAL INSTRUCTIONS	
<b>SPECIAL INSTRUCTIONS</b>					
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	✓	/		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓	/		
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>					
1	Examine exterior of tank including fittings and valves for leaks, signs of corrosion, and correct as needed.	✓	/		
2	Test air pressure in tank. Ensure air pressure is at correct PSI. Correct as needed.	✓	/		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: General Maintenance Worker **Additional Notes:**

