

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**GATES**

SITE AND BLDG #: NY058-02

MECHANIC  
 SIGNATURE: *Deen Rose*

DATE: 12/22/21

LOCATION/RM #: *Outside Gate* WO# *15348-15353* ASSET # *10192-10197*

START TIME: *2:30 pm*FINISH TIME: *3 pm*

<u>Site Location</u>	<u>WO#</u>	<u>Asset #</u>	<u>PM#</u>	<u>Manufacturer</u>	<u>Model Number</u>	<u>Serial #</u>	<u>Asset Description</u>	<u>Asset Location</u>
NY058-02	15348	10192	PM-SA-10192				J-49 1-pc Single Gate, Manual, Sliding Southwest	
NY058-02	15349	10193	PM-SA-10193				J-49 1-pc Single Gate, Manual, Swinging Southwest	
NY058-02	15350	10194	PM-SA-10194				J-49 1-pc Single Gate, Manual, Swinging West Entrance	
NY058-02	15351	10195	PM-SA-10195				J-49 1-pc Single Gate, Manual, Sliding West Entrance	
NY058-02	15352	10196	PM-SA-10196				J-49 1-pc Single Gate, Manual, Swinging Northwest Entrance	

NY058-02	15353	10197	PM-SA-10197				J-49 1-pc Double Gate, Manual, Swinging NW Entrance	
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CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)		
		YES	NO	SPECIAL INSTRUCTIONS		
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>						
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓				
2	Notify affected personnel before performing PM	✓				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓				
2	Check all locking devices. Lubricate as required.	✓				
3	Inspect gate support rollers and track, lubricate and clean as required.	✓				
4	Check bolts, fasteners, and mounting hardware. Tighten as necessary.	✓				
5	Check for any obstructions that prevent full swing or movement of the gate.	✓				
6	Check that shrubs and trees are pruned clear of gate.	✓				
7	Check hold open devices for proper operation. Lubricate as required.	✓				
8	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	✓				
9	If applicable, inspect hydraulic driveline (hoses, fittings, and gauges) for signs of leakage.	✓	A			
10	If applicable, inspect limit switches for proper operation. Adjust as needed.	✓	A			
11	If applicable, inspect photoeyes for proper operation and any signs of damage.	✓	A			
12	If applicable, have site personnel operate gate with CAC Card insuring proper operation.	✓	A			
13	If applicable, clean control cabinet, ensuring free from debris and insects.	✓	A			

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**