

# PREVENTIVE MAINTENANCE PROGRAM CHECKLIST

Lighting, Interior

SITE AND BLDG#: NY058-02

MECHANIC

SIGNATURE: *SIGNATURE ON FILE (null)*

DATE:

Site Location	WO#	Asset#	PM#	Manufacturer	Model Number	Serial#	Asset Description	Asset Location
NY058-02	2-21661	IL-41	PM-MO-IL-41	N/A	N/A	N/A	Interior Lighting in Building, IL-41, NY058-02	ENTIRE BUILDING

CHECK POINT	CHECKPOINT DESCRIPTION	NOTES/ACTIONS (if Task Complete is Checked 'NO', Then Provide Explanation)
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>		
1	The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence	
2	For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency	

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**To be performed by:** General Maintenance Worker

**Additional Notes:**

- ballast issue in main office on one light switch
- replacing lights will be complete by April 28, 2023
- for ballast issues