

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
VARIABLE FREQUENCY DRIVE

SITE AND BLDG #: NY058-02

**MECHANIC
SIGNATURE:**

Signature on File (Rodon)

DATE:

LOCATION/RM #:

Building 02

START TIME:

FINISH TIME:

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY058-02	24116	10146	PM-SA-10146	ABB	ACH550-VCR-04A6-2+F267+KA52	2104101305	J-04 1-pc Variable Frequency Drive	
NY058-02	24117	10147	PM-SA-10147	ABB	ACH50-VCR-04A8-2+F287+A452	2104101288	J-04 1-pc Variable Frequency Drive	

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CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer’s recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	X		
2	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	X		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Clean VFD with vacuum	X		
2	Tighten VFD electrical connections.	X		
3	Verify proper operation of cooling fans and clean.	X		
4	Ramp VFD up and down	X		
5	Check overall condition of unit	X		
6	Remove and dispose of any debris from any maintenance activity.	X		
7	Document tasks performed during visit and report any observations to supervisor	X		

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency. To be performed by: HVAC Technician **Additional Notes:**

