

# PREVENTIVE MAINTENANCE PROGRAM CHECKLIST

EMERGENCY LIGHTING, CLOSED SYSTEMS

**SITE AND BLDG#:** NY058-03

**MECHANIC**

**SIGNATURE:** SIGNATURE ON FILE (DROWE)

**DATE:** 4/24/23

| Site Location | WO#     | Asset# | PM#         | Manufacturer | Model Number | Serial# | Asset Description | Asset Location |
|---------------|---------|--------|-------------|--------------|--------------|---------|-------------------|----------------|
| NY058-03      | 2-21930 |        | PM-QT-10208 |              |              |         |                   |                |

| CHECK POINT                                | CHECKPOINT DESCRIPTION                                                                                                               | NOTES/ACTIONS<br>(if Task Complete is Checked 'NO', Then Provide Explanation) |
|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| TO BE PERFORMED AT EACH INSPECTION SERVICE |                                                                                                                                      |                                                                               |
| 1                                          | Inspect for structural defects and deposits                                                                                          |                                                                               |
| 2                                          | Clean off corrosion deposits and apply silicone grease to terminals                                                                  |                                                                               |
| 3                                          | Push test buttons and observe light operation (See manufacturer's instructions)                                                      |                                                                               |
| 4                                          | Check vent holes                                                                                                                     |                                                                               |
| 5                                          | Clean exterior with dry cloth                                                                                                        |                                                                               |
| 6                                          | Disconnect power to check operation The battery shall maintain the light output for 15 hours If it does not, it needs to be replaced |                                                                               |
| 7                                          | Record battery cell voltage Replace cells below manufacturer's recommended low level                                                 |                                                                               |
| 8                                          | If unit has to be discarded, review the Safety Data Sheet (SDS) for proper disposal of battery and electrolyte                       |                                                                               |
| 9                                          | Clean up work area                                                                                                                   |                                                                               |
| 10                                         | For Exit lights check for proper arrow direction                                                                                     |                                                                               |

**Note:** The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

**To be performed by:** General Maintenance Worker

**Additional Notes:**

- no power in building 03