

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

ROLL-UP AND OVERHEAD DOORS

ACTIVITY AND BLDG #: NY058-03

MECHANIC
SIGNATURE: Deen Rowe

DATE: 1/21/20

LOCATION: Entire Building

START TIME: 8:30 am

FINISH TIME: 9:00 am

MANUFACTURER:

MODEL #:

SERIAL #:

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY058-03	6730	10210					J-52 2-pc Overhead Door, Steel, Roll Up, 10Wx12H	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Check with door operating personnel for any known deficiencies.	✓	✓	
2	Check for proper operation, binding, or misalignment; adjust as necessary.	✓	✓	
3	Check and lubricate door guides, pulleys, and hinges.	✓	✓	
4	Align door and adjust counterbalance assembly to proper tension.	✓	✓	
5	Inspect and lubricate motor gearbox, drive chain (or belt), and motor; adjust as necessary.	✓	✓	
6	Check operation of limit switch; adjust as necessary.	✓	✓	
7	Check electrical operator, wiring, connections and contacts; adjust as necessary.	✓	✓	
8	Inspect unit for overall condition and recommend for replacement or other needed repairs.	✓		

Additional Notes:

