

# PREVENTIVE MAINTENANCE PROGRAM CHECKLIST

Lighting, Interior

**SITE AND BLDG#:** NY058-06

**MECHANIC**

**SIGNATURE:** SIGNATURE ON FILE (DROWE)

**DATE:** 4/24/23

| Site Location | WO#     | Asset# | PM#         | Manufacturer | Model Number | Serial# | Asset Description                           | Asset Location  |
|---------------|---------|--------|-------------|--------------|--------------|---------|---------------------------------------------|-----------------|
| NY058-06      | 2-21882 | IL-44  | PM-MO-IL-44 | N/A          | N/A          | N/A     | Interior Light in Building, IL-44, NY058-06 | ENTIRE BUILDING |

| CHECK POINT                                | CHECKPOINT DESCRIPTION                                                                                                                                                   | NOTES/ACTIONS<br>(if Task Complete is Checked 'NO', Then Provide Explanation) |
|--------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------|
| TO BE PERFORMED AT EACH INSPECTION SERVICE |                                                                                                                                                                          |                                                                               |
| 1                                          | The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence                                      |                                                                               |
| 2                                          | For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency |                                                                               |

**Note:** The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

**To be performed by:** General Maintenance Worker

**Additional Notes:**

- no access (no key)/building not occupied