

PREVENTIVE MAINTENANCE PROGRAM CHECKLIST

UNIT HEATER, ELECTRIC

SITE AND BLDG#: NY058-09

MECHANIC

SIGNATURE: SIGNATURE ON FILE (DROWE)

DATE: 6/6/23

Site Location	WO#	Asset#	PM#	Manufacturer	Model Number	Serial#	Asset Description	Asset Location
NY058-09	2-22508		PM-SA-10222					

CHECK POINT	CHECKPOINT DESCRIPTION	NOTES/ACTIONS (if Task Complete is Checked 'NO', Then Provide Explanation)
TO BE PERFORMED AT EACH INSPECTION SERVICE		
1	Check heater coils and assoicated piping for leaks or corrision	
2	Clean heating coil Brush vaccum where accessible	
3	Inspect wiring and electrical controls for loose connections, evidence of short circuiting, wrong size fuses, circuit breakers, or switches	
4	Inspect fan for bent blades, unbalance, excessive noise and vibration	
5	Check motor and fan shaft bearings for noise, vibraton, overheating; lubrucate bearings	
6	Verify proper control by modulating the thermostat through complete cycle	
7	Inspect unit for proper operation	
8	Inspect unit for overall condition and recommend for replacement or other needed repairs	

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: