

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
PLUMBING FIXTURES**

ACTIVITY AND BLDG #: NY058-104

MECHANIC
SIGNATURE: *Wince Wolfe*

DATE: *7/24/19*

LOCATION:

START TIME: *1 PM*

FINISH TIME: *2:30 PM*

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY058-104	4150	10298					J-26 1-pc Kitchen Sink, Double Basin, Countertop RM 142	
NY058-104	4151	10299					J-26 1-pc Kitchen Hand Wash Sink Rm 142	
NY058-104	4152	10300					J-26 1-pc Kitchen Sink, Triple Basin, Countertop RM 141	
NY058-104	4153	10301					J-26 2-pc Garbage Disposal RM 141	
NY058-104	4154	10302					J-26 1-pc Kitchen Sink, Single Basin, Countertop (W/ Wells Circulating Pump) RM 141	
NY058-104	4155	10303					J-26 1-pc Dish Washer RM 141	
NY058-104	4156	10304					J-26 6-pc Lavatory, Countertop RM 136	
NY058-104	4157	10305					J-26 5-pc Toilet, Flush Valve, Wall Mounted RM 136	
NY058-104	4158	10306					J-26 5-pc Urinal, Wet, Flush Valve RM 136	
NY058-104	4159	10307					J-26 11-pc Shower, Built-In RM 134	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	/		
2	Review manufacturer's instructions.	✓		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		N/A	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	SINKS - Operate faucets, inspect for leaks, replace washers/"O" rings as necessary. Observe drain flow, clean trap if obstructed. Replace filter as needed.	/		All operational no leaks
2	SHOWER HEADS, MIXING VALVES - Check shower for damaged, missing, or leaking heads; replace as required. Check mixing valves for damaged or missing parts; replace washers as needed.	✓		
3	SHOWER STALLS - Check for leaks, cracks, significant wear or vandalism.			
4	TOILETS - Flush and adjust water flow if required. Inspect for leaks, missing or damaged parts/caps, seat supports, and replace.	✓		
5	URINALS - Flush and adjust water flow if required. Inspect for leaks, missing or damaged parts/caps and replace.	✓		
6	OTHER MISCELLANEOUS FIXTURES - Clean and inspect for any damage. Check for leaks, missing or damaged parts, caps, etc. Replace as needed.	✓		

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.

Checklist compiled in accordance with:

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

Additional Notes:

