

**PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST**  
**PLUMBING FIXTURES**

ACTIVITY AND BLDG #: NY058-104

MECHANIC  
 SIGNATURE: *Mike Wolfe*

DATE: 7/24/19  
 START TIME: 11:00 FINISH TIME: 12:30pm

LOCATION:

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY058-104	4160	10308					J-26 6-pc Lavatory, Countertop RM 138	
NY058-104	4161	10309					J-26 7-pc Toilet, Flush Valve, Wall Mounted RM 138	
NY058-104	4162	10310					J-26 6-pc Shower, Built-In RM 140	
NY058-104	4163	10311					J-26 3-pc Toilet, Flush Valve, Wall Mounted RM 221	
NY058-104	4164	10312					J-26 3-pc Urinal, Wet, Flush Valve RM 221	
NY058-104	4165	10313					J-26 3-pc Lavatory, Countertop RM 221	
NY058-104	4166	10314					J-26 5-pc Toilet, Flush Valve, Wall Mounted RM 222	
NY058-104	4167	10315					J-26 4-pc Lavatory, Countertop RM 221	
NY058-104	4168	10316					J-26 1-pc Kitchen Sink, Double Basin, Countertop RM 219	
NY058-104	4169	10317					J-26 1-pc Kitchen Sink, Double Basin, Countertop RM 211	
NY058-104	4170	10318					J-26 1-pc Janitor Sink, Floor Mounted Rm 224	
NY058-104	4171	10319					J-26 1-pc Janitor Sink, Floor Mounted Rm 137	
NY058-104	4172	10320					J-26 1-pc Kitchen Sink, Double Basin, Countertop Rm 103	
NY058-104	4173	10321					J-26 2-pc Garbage Disposal RM 141	
NY058-104	4174	10322					J-26 1-pc Drinking Fountain Corridor 130	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
<b>SPECIAL INSTRUCTIONS</b>				
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered.	✓		
2	Review manufacturer's instructions.	✓		
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.		W/T	
<b>TO BE PERFORMED AT EACH INSPECTION SERVICE</b>				
1	SINKS - Operate faucets, inspect for leaks, replace washers/"O" rings as necessary. Observe drain flow, clean trap if obstructed. Replace filter as needed.	✓		<i>All operational no tanks</i>
2	SHOWER HEADS, MIXING VALVES - Check shower for damaged, missing, or leaking heads; replace as required. Check mixing valves for damaged or missing parts; replace washers as needed.	✓		
3	SHOWER STALLS - Check for leaks, cracks, significant wear or vandalism.	✓		
4	TOILETS - Flush and adjust water flow if required. Inspect for leaks, missing or damaged parts/caps, seat supports, and replace.	✓		
5	URINALS - Flush and adjust water flow if required. Inspect for leaks, missing or damaged parts/caps and replace.	✓		
6	OTHER MISCELLANEOUS FIXTURES - Clean and inspect for any damage. Check for leaks, missing or damaged parts, caps, etc. Replace as needed.	✓		

Note: The Contractor shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence.

Checklist compiled in accordance with:

- Original equipment manufacturers (OEM) documentation for exact or similar assets, which can be located at ([Provide Link to OEM Manual/Asset Library](#))

**Additional Notes:**

