


## PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST GATES

**SITE AND BLDG #:** NY058-104  
**MECHANIC SIGNATURE:** *Dean Rowe* **DATE:** 8/25/21  
**LOCATION/RM #:** *Main Entrance* **WO#** 12012 **ASSET #** 10342 **START TIME:** 4pm **FINISH TIME:** 4:30 pm

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)	
		YES	NO		
SPECIAL INSTRUCTIONS					
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓			
2	Notify affected personnel before performing PM	✓			
TO BE PERFORMED AT EACH INSPECTION SERVICE					
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓			
2	Check all locking devices. Lubricate as required.	✓			
3	Inspect gate support rollers and track, lubricate and clean as required.	✓			
4	Check bolts, fasteners, and mounting hardware. Tighten as necessary.	✓			
5	Check for any obstructions that prevent full swing or movement of the gate.	✓			
6	Check that shrubs and trees are pruned clear of gate.	✓			
7	Check hold open devices for proper operation. Lubricate as required.	✓			
8	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	✓			
9	If applicable, inspect hydraulic driveline (hoses, fittings, and gauges) for signs of leakage.	✓			
10	If applicable, inspect limit switches for proper operation. Adjust as needed.	✓			
11	If applicable, inspect photoeyes for proper operation and any signs of damage.	✓			
12	If applicable, have site personnel operate gate with CAC Card insuring proper operation.	✓			No CAC Card / code only
13	If applicable, clean control cabinet, ensuring free from debris and insects.	✓			



*No CAC Card / CODE ONLY*

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**