

# PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST

## GATES

SITE AND BLDG #: NY058-104

MECHANIC  
SIGNATURE: *Deen Rowe*

DATE: *2/24/21*

LOCATION/RM #: *Outside* WO# 11563 ASSET # 10342

START TIME: *8 AM*

FINISH TIME: *8:30 AM*

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
SPECIAL INSTRUCTIONS				
1	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.	✓		
2	Notify affected personnel before performing PM	✓		
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Inspect all pivot points, hinges, latches, etc. Apply lubricant where needed, wiping off excess.	✓		
2	Check all locking devices. Lubricate as required.	✓		
3	Inspect gate support rollers and track, lubricate and clean as required.	✓		
4	Check bolts, fasteners, and mounting hardware. Tighten as necessary.	✓		
5	Check for any obstructions that prevent full swing or movement of the gate.	✓		
6	Check that shrubs and trees are pruned clear of gate.	✓		
7	Check hold open devices for proper operation. Lubricate as required.	✓		
8	Check the top guard and ensure that it is properly fastened and the wires are tight. Tighten as required.	✓		
9	If applicable, inspect hydraulic driveline (hoses, fittings, and gauges) for signs of leakage.	✓	A	
10	If applicable, inspect limit switches for proper operation. Adjust as needed.	✓	A	
11	If applicable, inspect photoeyes for proper operation and any signs of damage.	✓		
12	If applicable, have site personnel operate gate with CAC Card insuring proper operation.	✓		Uses A code not CAC card
13	If applicable, clean control cabinet, ensuring free from debris and insects.	✓		



Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed discription of the deficiency.

To be performed by: General Maintenance Worker

**Additional Notes:**