

PREVENTATIVE MAINTENANCE PROGRAM CHECKLIST
DRINKING FOUNTAIN

SITE AND BLDG #: NY058-104

MECHANIC

SIGNATURE:

Dean Rowe

DATE:

7/13/22

LOCATION/RM #: *Hallway Outside Bathrooms*

START TIME:

8am

FINISH TIME:

9+

Site Location	WO #	Asset #	PM #	Manufacturer	Model Number	Serial #	Asset Description	Asset Location
NY058-104	17732	10322	PM-AN-10322				J-26 1-pc Drinking Fountain Corridor 130	

CHECK POINT	CHECKPOINT DESCRIPTION	TASK COMPLETE		NOTES/ ACTIONS (IF TASK COMPLETE IS CHECKED NO, PROVIDE EXPLANATION)
		YES	NO	
TO BE PERFORMED AT EACH INSPECTION SERVICE				
1	Change water filter, where applicable. Note Date of Filter Change	N	A	No water filter
TO BE PERFORMED ANNUALLY				
1	Clean evaporator drain pan and drain piping as required.	✓		
2	Vacuum clean compressor compartment including coils, fan, compressor and other components.	✓		
3	Check for water leaks in supply and drain lines.	✓		
4	Check electrical wiring for fraying and loose connections.	✓		
5	Lubricate fan bearing motors.	✓		
6	Check operation of unit for unusual noise, vibration, short cycling, and water temperature.	✓		

7	Check mouthpiece water pressure; adjust as required.	✓		
8	Inspect unit for proper operation.	✓		
9	Inspect unit for overall condition and recommend for replacement or other needed repairs.	✓		

**Additional
Notes:**

- 2 WATER FOUNTAINS