

PREVENTIVE MAINTENANCE PROGRAM CHECKLIST

Plumbing Fixtures

SITE AND BLDG#: NY058-104 MECHANIC SIGNATURE: SIGNATURE ON FILE (DROWE) DATE: 7/12/23

Site Location	WO#	Asset#	PM#	Manufacturer	Model Number	Serial#	Asset Description	Asset Location
NY058-104	2-22774		PM-AN-10307					
CHECK POINT	CHECKPOINT DESCRIPTION				NOTES/ACTIONS (if Task Complete is Checked 'NO', Then Provide Explanation)			
TO BE PERFORMED AT EACH INSPECTION SERVICE								
1	In addition to the procedure(s) outlined in this standard, the equipment manufacturer's recommended maintenance procedure(s) and/or instruction(s) shall be strictly adhered							
2	Review manufacturer's instructions.							
3	Follow lock out/tag out procedures at all times. De-energize or discharge all hydraulic, electrical, mechanical, or thermal energy prior to beginning work.							
4	SINKS - Operate faucets, inspect for leaks, replace washers/"O" rings as necessary. Observe drain flow, clean trap if obstructed. Replace filter as needed.							
5	SHOWER HEADS, MIXING VALVES - Check shower for damaged, missing, or leaking heads; replace as required. Check mixing valves for damaged or missing parts; replace washers as needed.							
6	SHOWER STALLS - Check for leaks, cracks, significant wear or vandalism.							
7	TOILETS - Flush and adjust water flow if required. Inspect for leaks, missing or damaged parts/caps, seat supports, and replace.							
8	URINALS - Flush and adjust water flow if required. Inspect for leaks, missing or damaged parts/caps and replace.							
9	OTHER MISCELLANEOUS FIXTURES - Clean and inspect for any damage. Check for leaks, missing or damaged parts, caps, etc. Replace as needed							

Note: The technician shall perform any repairs identified during PM up to \$250 (direct labor and direct material cost) per PM occurrence. For any deficiencies found exceeding \$250 open a corrective maintenance (CM) ticket and include the Asset #, WO #, photos, and a detailed description of the deficiency.

To be performed by: General Maintenance Worker

Additional Notes: